


Prime: Computer Science Corporation

Customer: Naval Education and Training Command, Pensacola, FL



DOMA Technologies provides a wide array of Computer Training Classroom and Training Systems IT Support Services for the US Navy Training Support Centers located at Naval Base Norfolk, VA; NAS Oceana VA; Naval Base Dam Neck VA; Naval Base San Diego CA; Naval Training Center Great Lakes IL; TSC Bangor WA; and Naval Submarine Base Newport RI. Install, configure, generate, maintain, test, debug, and integrate system software programs in support of NETC operating training classrooms and facilities. Develop instructions for integration of operating system software and modify/maintain integration packages for operating system environments. Provide help desk operations and support of end user desktops and laptop hardware maintenance. Troubleshoot and repair LAN/WAN systems that include UNIX, LINUX, Windows 95, 2000, 2003, XP and NT operating systems. Maintain asset inventory's of over 20,000 pieces of IT Hardware and Software. Our on-site personnel provide a wide array of administrative and management support services for the Naval Education and Training Command including office management, travel support, documentation development, database maintenance, data entry, developing and delivering command presentations, personnel records management, statistical reporting, develop and maintain technical documentation and records databases, administrative and clerical support. DOMA personnel are also tasked with developing technical document for end users and systems administrators of NETC operating systems. Maintain and support peripheral equipment including printers, fax machines, video teleconferencing equipment, routers, servers, and installed cable plant. Additional support includes:

- Provide administrative, receptionist, travel support, program management, documentation development, technical library, and direct Naval Personnel customer support for the Headquarters, U.S. Navy Voluntary Education Office
- Provide all scheduling support for NETC worldwide training classes at all training facilities within the continental United States. Maintain all databases for over 1000 courses of instruction; past schedules; student loads; instructor availability; and courseware enhancements that may change class and student schedules.
- Install, generate, maintain, test, debug, and integrate computer training system software programs. Develop instructions for integration of operating system software and modify/maintain integration packages for operating system environments. Provide end user classroom desktop and laptop hardware maintenance support including help assistance. Troubleshoot and repair LAN/WAN systems.

- Provide Instruction Systems Design and curriculum development support for the conversion of existing paper based lesson materials to computer based training materials IAW US Navy ILE guidelines. Review all storyboards and developed course outlines with subject matter experts, instructors, and the Naval Education and Training command and the Naval Personnel Development Command. Maintain all databases for the scheduling of specific courses of instruction to ensure course schedules, student loads, and planned start/stop dates at various training locations.
- Provide a wide array of technical support services for IT applications including documentation development, database maintenance, office management, travel support, data entry, develop and deliver command presentations, statistical reporting, administrative desk and clerical support.